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# ANNAPOLIS POLICE DEPARTMENT



## 2004 ANNUAL REPORT

## Mission Statement of the Annapolis Police Department

*The **Annapolis Police Department** is dedicated to preserving the quality of life in Annapolis by ensuring the community's livability, safety and security. We are committed to providing the highest standards of police service through adherence to the values of honesty, integrity and the respect of human dignity to all.*

## Organizational Values of the Annapolis Police Department

*Maintain professionalism in every facet of our operations and maintaining only the highest levels of personal integrity;*

*Preserve democracy and freedom by recognizing the constitutional rights of all;*

*Develop and actively build a strong community partnership to help with the identification of and solutions to neighborhood problems;*

*Establish a mutual trust within the community, through honest deeds and actions; and*

*Motivate people to take a proactive approach to improving their quality of life.*

## A Message from the Chief of Police



I am proud to present the 2004 annual report of the Annapolis Police Department. Year 2004 in review tells us that members of the Annapolis Police Department strive to improve the quality of life for the citizens of Annapolis. As always, we are guided by our mission statement and our organizational values.

The year end crime report reflects that robberies and aggravated assaults increased, but homicides and rapes decreased. Overall, crime showed a decrease of 7.5% from the prior year.

Much of the credit for the decrease is attributable to the cooperative efforts between the citizens of Annapolis and the police department. I am also pleased to report that our staffing is nearly at full strength for the first time in 14 years. Mayor Moyer and the City Council have achieved no small accomplishment in bringing our officers' compensation package up to a level commensurate with surrounding jurisdictions.

Unfortunately, much of the increase in violent crime was centered around our city's public housing areas. To combat this, we have entered into a new partnership with the Annapolis Housing Authority. A Housing Authority Director of Safety position was created to direct the Authority's police officers, who are Annapolis Officers working in a secondary employment status. The City and the Housing Authority are jointly sharing the cost and direction of the efforts.

The Community Services Section continued its fantastic out-reach efforts aimed at involving citizens and police together to fight crime. The most effective ammunition against crime is information concerning criminal activity. Up to the minute information is disseminated on a daily basis in many ways, including local AM radio ( WNAV-1430), the area daily newspapers, TV stations, and Cable-Access TV. The department broadcasts "The APD report" over the Comcast Cable access network twice a month. The fastest growing and most efficient methods are our WEB-BASED ones. The daily police activity summary continues to be posted on the NEIGHBORHOOD WATCH WEBSITE as well as sent out via E-Mail to over 750 subscribers, up from 600 last year. Citizens have found e-mail to be a very comfortable and efficient method of communicating with the police. We receive questions, tips, praises, criticisms, suggestions and much more via e-mail. Every serious e-mail is acknowledged and/or answered in a timely manner. This is all in addition to the more traditional means, which are still being employed as much as ever as well. NEIGHBORHOOD WATCH recruitment continued in earnest. Virtually all of our crime prevention activity is founded in the NW program. Officers continued their strong presence in the schools as well as hosted summer camps for underprivileged children.

Our building renovations and construction of the emergency operations center have finally begun. The project is on course to be completed by Spring 2006. By then, we will have an outstanding facility to serve us for years to come.

I am very proud to announce that the Annapolis Police Department was awarded accredited status by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA).

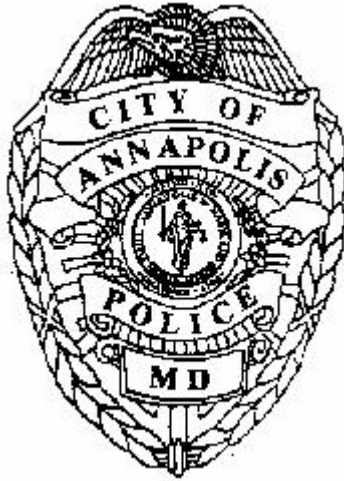
The accreditation program requires agencies to comply with very rigorous standards in four basic areas: policy and procedures, administration, operations, and support services. The accreditation process involved a visit by a team of assessors from the Commission for a week. The team examined all aspects of the Annapolis Police Department to evaluate compliance or non compliance with the established standards. Accreditation status was only achieved by the outstanding efforts of all the men and women of the department.

Our role in Homeland Security was emphasized by the federal government allocating some state of the art equipment to us which may also see some use in our homegrown crime prevention efforts as well. The federal government has recognized that local police and citizens through such efforts as Neighborhood Watch are our best defense against terror threats. Local first responders will also be the ones responsible for your safety in the event of an incident. In recognition of that fact, the US Government has been strategically deploying certain resources throughout the country. Annapolis was chosen to house an armored emergency response vehicle, a bomb robot, and a mobile decontamination center.

In conclusion, I am confident that you will enjoy reviewing the 2004 Annual Report. I strongly believe that the citizens of Annapolis support and respect their police department in its commitment to their quality of life. I am truly honored to serve with the men and women of the Annapolis Police Department.



# OATH OF OFFICE



“I, \_\_\_\_\_ , do swear that I will support the constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland and support the constitution and enforce the laws thereof; and that I will, to the best of my skill and judgement, diligently and faithfully, without partiality or prejudice, execute the position of Police Officer according to the constitution and laws of this state”.

## ***The City at a Glance***

### **Annapolis Police Department**

#### **Organized**

1867

#### **Chief of Police**

Joseph S. Johnson

#### **Full-Time Sworn Police Officers**

126 Authorized Positions

#### **Civilian Members**

48 Full Time

32 Part Time

#### **Volunteers**

7 Civilians

#### **Budget**

13.2 million (FY05)

#### **Bicycle Officers**

16 Certified/Trained Officers

#### **Canine Officers**

3 Specially Trained K-9 Teams

#### **Calls for Service**

42,215 in 2004

#### **Starting Police Officer Salary**

\$36,098

#### **Police Officer Training**

20-22 weeks upon entry

5-8 weeks post academy

9 weeks of Field Training

21 Hours of In-Service training annually

### **City of Annapolis Government**

#### **Settled**

1649

#### **Chartered**

1708

#### **Mayor**

Ellen Moyer

#### **2004 City Counsel**

Louise Hammond

Sheila M. Tolliver

Classie G. Hoyle

George O. Kelley Sr.

David H. Cordle

Cynthia A. Carter

Michael W. Fox

Joshua Cohen

#### **City Budget**

57.5 million (FY05)

#### **City Government Employees**

497 Full Time 187 Part Time

#### **Service Area**

7.2 square miles

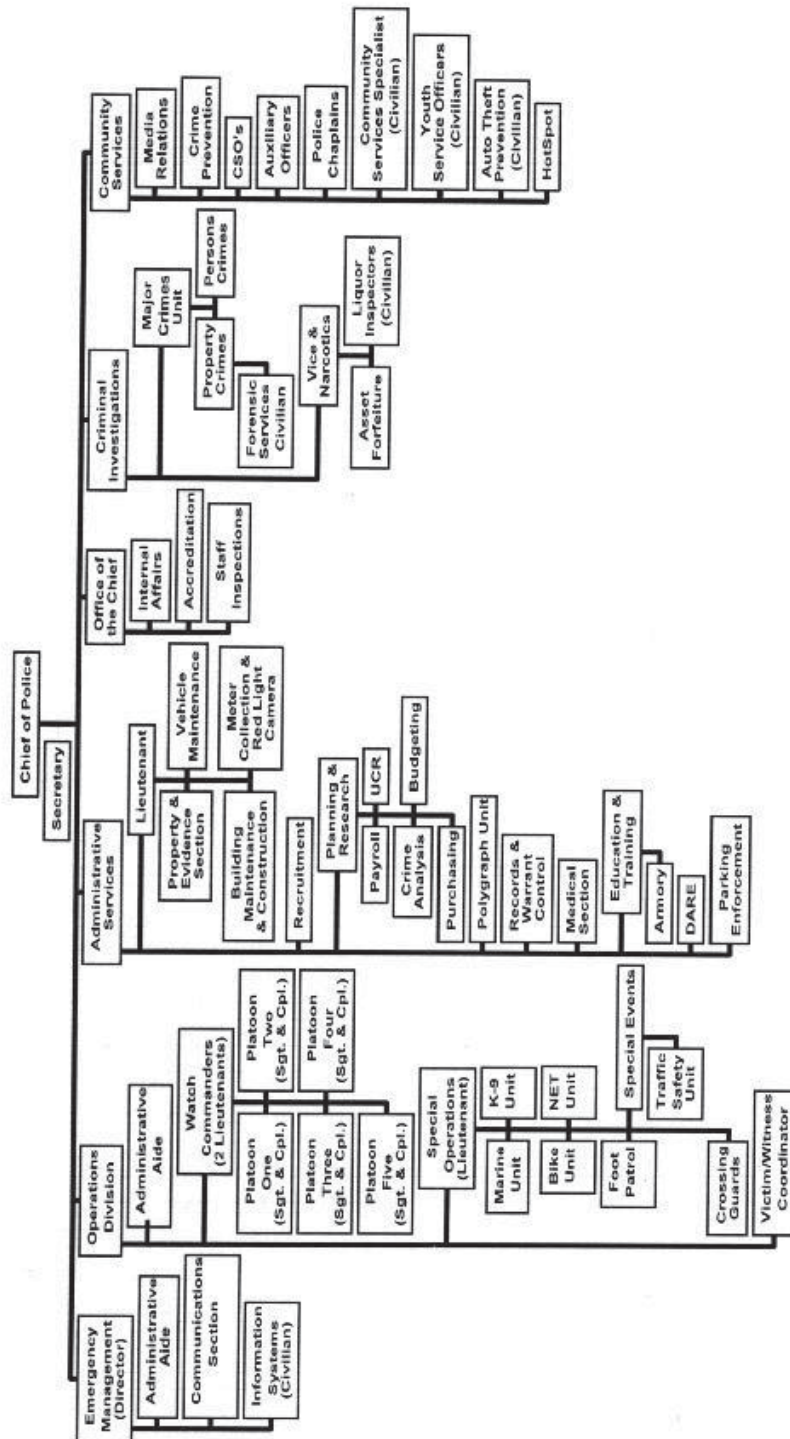
#### **Population**

36,178

#### **Proximity**

Located between Baltimore  
And Washington DC

# Annapolis Police Department Table of Organization



## ***Retirements in the Year 2004***

Captain Glenn W. Cross - Retired February 1, 2004 after 30 years of service  
Captain Stanley M. Malm - Retired November 1, 2004 after 24 years of service  
Sergeant Charles E. Hicks, IV - Retired February 1, 2004 after 38 years of service  
Ms. Carole L. Hugg - Retired September 1, 2004 after 30 years of service  
Mr. Stanley P. Neidzielski - Retired July 1, 2004 after 13 years of service

## ***New Hires in the Year 2004***

### ***Officers***

Jeffery Caudill	Ralph Defalco
Sandra DiMaggio	Gregory Fabela
David Fitzpatrick	Edwin Glenn
Amir Johnson	Charles Lawson
Katherine Malone	Heather Schou
Michael Schreiber	Kempton Urban
Brian Whitehead	

### ***Civilian***

Gustavo Caballero	Darlene Carter
Patricia Holiday	James Nevin
Thomas Pelligrini (Investigator)	Thomas Pyles

## ***Promotions for the Year 2004***

### ***Civilian***

Ms. Trudy Johnson promoted to Office Associate II

Mr. John Kline promoted to Police Communications Officer



## ***Community Awards***

### **Lions Club - Public Safety Appreciation**

Officer First Class Carl Bouie, Officer First Class Robert Galusha,  
Detective First Class William Johns, Detective Gregory Kimball,  
Officer First Class Clement Adegbehingbe and Officer Amy Strieby

### **Annapolis Optimist Club - Respect for Law Dinner**

Corporal Mark Ferguson

### **Governors Crime Prevention Award**

Officer First Class Carl Bouie and the Annapolis Police Department

### **Governors Volunteer Service Award**

Mrs. Trudy McGowan

### **Anne Arundel County 100 Club "Unsung Hero" Award**

Ms. A. Renee Johnson

### **Sandy Springs Community Champion Award**

Officer First Class Carl Bouie

### **Mid Atlantic Association Women in Law Enforcement**

Officer First Class Jennifer Crews-Carey

### **State Highway Administration - Chief's Challenge**

The Annapolis Police Department

### **State Highway Administration - Pacesetter Award**

Civilian Employees and The Annapolis Police Department

### **Annapolis Fire Department - Civilian Citation of Merit**

Sergeant Gregory Kirchner

## ***Annapolis Police Department Awards***

### **Special Service Commendation**

Officer Sean Leary and Officer David Stokes - Their swift response to a man armed with a loaded .380 cal handgun which ended without further incident.

### **Distinguished Service Citation**

Mr. Edward Hall (citizen) assisted officers in identifying and restraining an assault suspect.

## REVIEW OF 2004

During 2004 FBI Part I decreased 7.5% to 2295 Part I offenses. There were significant changes in several categories. Homicide declined 40% and Rape decreased 23%. Overall arrests increased 43% during 2004 as compared to 2003. Adult arrests increased 46% while juvenile arrests increased 28%.

Category/Year	2003	2004	+/- %
Homicide	5	3	-40.00%
Rape	17	13	-23.53%
Robbery	141	167	+18.44%
Aggravated Assault	228	254	+11.89%
Burglary	406	316	-22.17%
Larceny	1482	1290	-12.84%
Motor Vehicle Theft	205	252	+22.93%
<b>TOTAL</b>	<b>2484</b>	<b>2295</b>	<b>-7.50%</b>





Robert Beans

The Community Services Section is commanded by Robert Beans. Mr. Beans joined the Annapolis Police Department in January 1971 as a sworn police officer rising to the rank of lieutenant. He was promoted to lieutenant in November of 1998 and has been the commander of the Community Services Section since his promotion. Lieutenant Beans retired in November 2003 at the rank of lieutenant. He continues to head the Community Services Section as a civilian. Mr. Beans has his BA from Sojourner-Douglass College.

## COMMUNITY SERVICES SECTION

The Annapolis Police Department utilizes a proactive Community Services Section to educate the public in crime prevention techniques as well as motivate citizen involvement in crime prevention initiatives. To illustrate that commitment, below are a few of the achievements of the Community Services Section:

306	Residents attended Neighborhood Watch Training
472	People attended Drug Awareness Training
386	Child Safety Seat Installations & Inspections
14	New Neighborhood Watch Block Captains Certified
626 hours	Donated by Auxiliary Officers & Volunteers
78 hours	Donated by Chaplain Norman Crews

The Community Services Section also operates many Community Outreach Programs. A few examples of these programs are:

Neighborhood Watch  
 Neighborhood Watch Fax Notification - 276 daily recipients  
 WNAV Radio Program  
 Security Surveys  
 Business Watch  
 Coats For Kids  
 CPR Training  
 Community Mediation  
 Daily Police Activity Report emailed to subscribers and posted in the Neighborhood Watch Section of police website.  
 Hispanic Liaison - 2 bilingual members of the Community Service Section.  
 Reality Program - Early intervention drug/alcohol abuse prevention initiative for teens and young adults.



### **Community Services Crime Prevention Outreach Training Program**

#### **Instructor: Community Service Specialist Norman Crews**

During 2004, Community Services Specialist Crews conducted 72 Crime Prevention Seminars throughout the City of Annapolis with 1,574 residents attending. Residents received training on how to reduce criminal opportunities in and around their community. Residents were shown how to reduce areas that attracts criminal behavior in their community. They were also shown how to conduct home security and commercial surveys. How to mark their property and record serial numbers was also a part of this training.



### **Community Neighborhood Watch Block Parties**

During 2004, Community Services Section and uniformed officers attended 10 Community Block Parties with approximately 1,343 people attending. Block parties bring law enforcement and the community together as a team to reduce crime. It also gives residents an opportunity to meet their Post Officers, and share information about their community's concerns. Block parties promotes getting to know your neighbors and their regular patterns so that each will be able to report any activity that doesn't fit with regular schedules.

### **Annapolis Police Neighborhood Watch Monthly Meetings**

During 2004, the Annapolis Police Department hosted 12 community meetings on the second Tuesdays of the month with 293 residents attending. Residents received training on how to report suspicious activities occurring in their neighborhood and what law enforcement officers need when a crime is being reported and why. Residents are given the names of their Post Officers and are encouraged to meet them. Residents are taught how to work with the police instead of relying on the police to keep their community safe.

**Youth Crime Prevention Program**  
**Coordinator: Officer First Class Carl Bouie**

During 2004, the Annapolis Police Department newest program to reduce juvenile crime, "I Know I Can Youth Project" has been a great success with over 350 youth participating. Coupled with the Patuxent Prison Inmate's Reason Straight Program, the "I Know I Can Project" has shown an increase in popularity with youth attending the area schools and the City of Annapolis Summer Camps. This program has allowed school staff and police officers to bridge the gap of justice in this 21st century by helping kids make the right decision when confronted with the wrong circumstances.

**Hispanic Liaison Community Services Telephone Service**

The Annapolis Police Department employs a bilingual Community Services Specialist who is available on a daily basis to receive telephone calls from Spanish speaking residents. Callers are referred to the proper person(s) or agencies to address their needs. Interpretation is rendered as needed to at least begin the process. Non-Spanish speakers also may call in if they are dealing with a Spanish speaker, and telephone interpretation is provided to address any immediate concerns. The liaison also mediates many disputes between English and non-English speakers when possible. Retired Parole/Probation Agent Gustav Caballero assumed the position of Hispanic Liaison in 2004. Gus is a former police officer and has over 30 years experience in law enforcement he brings along with his bi-lingual skills.

**Hispanic Liaison Community Services Walk-in Services**

The Hispanic Liaison maintains regular office hours at police headquarters to provide services similar to the above which cannot be resolved over the telephone. Spanish speaking residents often use this service to file police reports for non-immediate matters requiring a police report. Officers that encounter Spanish speaking residents in the field may refer them to the walk-in service for non-immediate matters as well. While the primary concern is law-enforcement issues, the Liaison often can provide referral assistance for many and varied other concerns. This is a non-appointment, first come, first served service, but appointments may be made for the more in-depth matters.

**ALERT Presentation Program**  
**Coordinator: Community Service Specialist Robert Emory**

During 2004 the Annapolis Police Department's Auto Larceny Education Reduces Thefts (ALERT) Program presented over 10 radio, TV and movie ads to help prevent auto theft, auto vandalism and theft from auto. These ads ALERT operators to always act to prevent a crime, by keeping valuables out of sight. ALERT also suggest anything you can do to make it more time consuming and discouraging for a thief, do it. Another popular ad aired was the "Watch Your Car" program. This program allows police to stop vehicles displaying the "Watch Your Car" decals being operating between 1:00 a.m. and 5:00 a.m. The owners of these vehicles displaying the decal, give permission to any local, county, state or federal duly sworn law enforcement officer to check this vehicle for ownership.



## **C-SAFE Foot Patrol**

### **Officer: Officer First Class Kevin Freeman**

During 2004, C-SAFE foot patrol officer spent over 606 hours in communities in Parole, Eastport and Clay Street. C-SAFE foot patrol focuses on prevention and communication; teaching residents how to report suspicious activities has been a great success. Residents talk about their concerns, which range from burglary to vehicles exceeding the posted speed limit. C-SAFE foot patrol officers have won the support of the public through community policing problem solving.

## **Community Services Media-Outreach Program**

Every week day, the Public Information Officer (PIO) issues a daily briefing of police activity for the prior twenty four hours (seventy two, if on a Monday). This report summarizes virtually all significant crimes that have occurred in the City of Annapolis. Many crimes are deemed too "minor" to be published in the public media. Yet, citizens time and again say they want to know about all crimes occurring in their neighborhoods. The Daily Report is a source for such information unedited and unfiltered by the media. The latest crime trends are also detailed. "Breaking News" is also sent over the network with up to the date information on unfolding events. Traffic advisories and suspect lookouts demonstrate how the program aids both the police and the public. It has been so successful, that the Department of Emergency Management considers it one of its primary vehicles to get information to and from the public in the event of major events. It has become a vital component of the Homeland Security effort as a quick and efficient way to keep everyone current on fast changing circumstances. A daily crime prevention tip or community concern is also included.

A brief version of the report is read on the local commercial AM radio station. Listeners are informed that they can receive the full version via fax, e-mail, or view it on the Neighborhood Watch Website. This has proven to be immensely popular. Over 750 individuals have signed on as subscribers by e-mail. Readers are encouraged to communicate back by e-mail as well. The PIO fields several inquiries, concerns, suggestions and comments daily via e-mail. Many people have found e-mail to be a very comfortable way of communicating with the police- people are asking questions and providing information that they just would not do by telephone or in person.

The reports are also archived since their inception. There is a word search provision, which means you can not only review prior reports, but also research specific incidents, trends, or locations.

To start receiving this vital information, go to <http://www.annapolis.gov/government/depts/police/commevents.asp> to check out the report. There is a link at the top that enables you to become a subscriber just by clicking. It is free of charge and your email address is not shared with anyone. It is also just as easy to unsubscribe, if for any reason you do not find it useful to you.

Officer First Class Dalton also hosts a Cable Access TV program shown M-W-F at 7:00 p.m. on the local Comcast cable network. Timely matters involving crime prevention and trends as well as other matters of public safety are discussed.



Director Gary Simpson

The Office of Domestic Preparedness is commanded by Director Gary Simpson. Director Simpson joined the Annapolis Police Department in June 1970. He retired from the Annapolis Police Department in July 2002 at the rank of Captain to assume the civilian position as Director of the Office of Emergency Management. Director Simpson has a BS from the University of Maryland.



2004 Annual Report

## **OFFICE OF DOMESTIC PREPAREDNESS AND COMMUNICATIONS**

The Office of Emergency Management was removed from the police department in July 2004. It was replaced by the Office of Domestic Preparedness. The Office of Emergency Management continues to be responsible for noncriminal emergencies. The new Office of Domestic Preparedness and Communications is responsible for antiterrorism, communications and technology activities.

The Office of Domestic Preparedness continues to expand its intelligence gathering and distribution efforts. Information coming into the department is reviewed and forwarded to the appropriate public safety agency. Liaisons continue to be maintained with federal, state and local support agencies as part of a regional response capability.

The office was responsible for managing approximately 1.2 million dollars in federal Weapons of Mass Destruction grants.

### **Communications Section**

Calls For Service 2001 - 2004				
Month	2001	2002	2003	2004
January	2587	2592	3003	3176
February	2801	2667	2689	3100
March	2901	2833	3389	3420
April	3014	3162	3603	3498
May	3835	3329	3735	3844
June	3237	3725	3918	3651
July	3607	3536	4096	4029
August	3525	3406	3827	3784
September	3504	4260	3849	3545
October	4402	3400	3872	3566
November	2935	3023	3334	3385
December	2923	3079	3135	3217
TOTAL	39,271 107.6 per day	39,012 106.8 per day	42,450 116.3 per day	42,215 115.7 per day



During the calendar year 2004, the Communications Section received 42,215 calls for police services. This was a decrease of 235 calls. For 2004 the Communications Section handled an average of 115.7 calls per day compared to 116.3 in 2003.

### **Emergency Operations Center**

The Emergency Operations Center is activated when an emergency occurs within the city. The center allows representatives from all city agencies to come together in one location for a coordinated response to issues as they evolve. A new state of the art center began construction in 2004. The new center is a completely self-contained underground facility. In addition to city agencies there will be designated seats in the center for state and federal agencies should the emergency affect the State House or Naval Academy. The center is scheduled to become operational in late 2005.

### **Information Systems Management Section**

The section is staffed by two civilian Computer Systems Administrators is responsible for the overall maintenance and development of all police department computer systems. These systems include the mobile data system, handheld system, workstations and laptop computers as well as the software associated with these systems and associated networks.





Captain Barbara Hopkins

The Administrative Services Division is commanded by Captain Barbara Hopkins. Captain Hopkins joined the Annapolis Police Department in March 1973. She was promoted to Captain in September 1994 and has been Commander of Administrative Services since 1995. Captain Hopkins has a BA from Kent State University, a MA from George Washington University and is currently working on her Ph.D. from Capella University.

## **ADMINISTRATIVE SERVICES DIVISION**

### **Training**

During the year the Annapolis Police Department provided 111 training opportunities to 217 officers and civilians. These included Leadership Training and Advanced Crime Scene Processing which were sponsored by the agency. In addition, mandated in-service training was provided to all sworn and civilian personnel as well as 26 officers from 6 other law enforcement agencies.

### **D.A.R.E**

Four officers provided Drug Abuse Resistance Education at 2 private schools to 129 students. Starting in the 2003-2004 school year Anne Arundel County Board of Education has discontinued the D.A.R.E curriculum in its schools. The D.A.R.E. Instructor, Officer Sanders, also functions as school resource officer at Anne Arundel County's alternate school for troubled youths, the J. Albert Adams Academy.

### **Selection**

During 2004, 135 applicants were processed for eight different job classifications. Twelve Police Officers, two Parking Enforcement Officers, four Police Communications Officer and one Major Crimes Investigator were among the 23 people hired.

### **Armory**

All officers completed the twice yearly Firearms Qualification Course as well as yearly Use of Force and Firearms Safety training.

### **Fleet Maintenance Section**

The Fleet Maintenance Section is responsible for the maintenance of all of the vehicles used by the Annapolis Police Department. The unit is staffed with one civilian mechanic. In addition to routine maintenance the mechanic installs the equipment and markings on new patrol vehicles entering the fleet.





### **Property and Evidence Section**

The Property and Evidence Section is responsible for the storage of evidence, found and confiscated property. The unit also maintains the inventory and issuance of property and equipment purchased by the department.

### **Polygraph Unit**

The Polygraph Unit consists of two members from other units in the department. Each polygraph operator is trained and certified through the Maryland Institute of Criminal Justice which is accredited through the American Polygraph Association. The examiners complete an initial three month course with yearly seminars. Polygraph examinations are used to assist in criminal investigations and background investigations of police officers and community service officers.



### **Records Section**

The Records Section maintains the filed copies of police reports and traffic citations. The section also maintains the arrest records of persons arrested by the Annapolis Police Department. The personnel assigned to this section maintain the files and respond to requests for copies of police reports. Also housed within the section is the Warrant Control Officer who is responsible for maintaining the arrest warrants and criminal summons pending service by the members of the agency.



### **Planning and Research**

The Planning and Research Unit consists of the Payroll Section, Uniform Crime Reporting, Budget and Purchasing. The Payroll section is tasked with tracking each member's use of leave time and ensuring that the member receives the correct amount in their paycheck. The Uniform Crime Reporting section classifies each offense report that is written. A monthly tally of the classifications is then forwarded to the Federal Bureau of Investigation (FBI). The classification was established by the FBI as a way of tracking crime trends in the United States. The Budget section develops the budget for the entire department.







### **Parking Enforcement Officers**

The Parking Enforcement Unit is comprised of Parking Enforcement Officers who enforce parking regulations in the downtown area. In many instances this unit relieves patrol officers who then can concentrate on other types of enforcement. Traffic Parking Officers are part time officers who assist with the enforcement of parking regulations and pedestrian crossings in the downtown area on weekends. Both the Parking Enforcement Officer and the Traffic Parking Officer assist with traffic control during special events.



### **Purchasing Unit**

The Purchasing Unit is staffed by a civilian clerk who is responsible for the purchase of all supplies and equipment for the agency. In addition to purchasing she also monitors the officers' uniform cleaning allowance and expenditures.



Captain Glenn Cross

The Operations Division was commanded by Captain Glenn Cross. Captain Cross joined the Annapolis Police Department in November 1974. He was promoted to Captain in August 1999 and has been the Commander of the Operations Division since his promotion. Captain Cross retired in February 2004 with almost 30 years of service

## OPERATIONS DIVISION

The Operations Division is comprised of the Patrol Section consisting of five patrol platoons and the Special Operations Section. Each patrol platoon is supervised by a Sergeant and a Corporal. Each platoon works a ten hour day for 24 hour seven day a week coverage. Patrol Lieutenants - Watch Commanders oversee all of the platoons. Each of the platoons consist of officers who specialize in different areas such as crime scene processing, hostage negotiations, accident reconstructionists, DARE instructors and DUI intoximeter operators, just to name a few.

Members of the Patrol Division responded to more than 40,000 requests for police services during the year. Officers effected 3,008 arrests and issued 6,359 violation notices for traffic related infractions.

Members of the Patrol Division were involved with the following significant events:

On 6/5/04 at 1:55 a.m. officers responded to 1917-C Copeland Street for a suspect threatening his wife and family with a knife. The family escaped the house and the suspect barricaded himself in the residence. Officers secured the area and members of the Hostage Negotiation Unit began talking to the suspect. By 7:00 a.m. it was determined that the suspect was not going to surrender and tear gas was deployed. The suspect immediately surrendered. Over 30 members of the department participated in the operation which concluded with the arrest of the suspects and no injuries to either civilians or police personnel.

On 7/26/04 officers responded to a 911 hang-up at 55 Silopanna Road. Subject had been drinking alcohol and threatening suicide. The suspect placed the handgun into his mouth but the weapon didn't fire. Subject fired the handgun, discharging the weapon into the ground. Suspect was struck by a less lethal projectile fired by ASET. Suspect was taken into custody for emergency evaluation.

During 2004, our patrol division arrested eight subjects for handgun violations. The arrests occurred as a result of officers on routine patrol, traffic stops and calls for service of suspicious persons. In each incident the guns were loaded. In 6 of the 8 arrests the guns were located on the suspect's person. Three of those resisted arrest and struggled with our police officers before our officers could successfully effect the arrest.



Lieutenant Timothy Seipp

The Patrol Section was commanded by Lieutenant Seipp following the retirement of Captain Cross in February 2004. Lieutenant Seipp joined the department in March 1985 and was promoted to Lieutenant in June 2000. Lieutenant Seipp has his Associates Degree and is a graduate of the Administrative Officers Management Program.



Due to citizen complaints and calls involving handguns and shootings, patrols were stepped up in the Robinwood community and Bowman Drive area totaling 170 additional patrol hours. Due to a backlog of open warrants teams of officers served 42 warrants and 326 were cleared through attempting warrant service.

During the holiday season, 12/6/04 - 1/5/05, 221 hours of extra patrol were conducted in the downtown and outlying city wide shopping areas.

During late October into early November, 2004, a pattern of commercial robberies emerged in the Eastport area. Plain clothes details began and a group of juveniles were arrested and found in possession of handgun and later implicated in area robberies.

11/09/04, juveniles attempting to enter parked vehicles at the Eastport Shopping Center. Our officers located the juvenile suspects and they were arrested. They were later implicated in area assaults on the elderly that had been occurring.

### Victim Assistance Unit

The Annapolis Police Victim Assistance Unit is located at 2001 West Street. The unit provides victims support, information and referrals to the appropriate sources of help in the aftermath of crime. Some of the information provided include:

Information provided in reference to Police Procedures

Information on resources available in and around our community

Victim Advocacy for the victim and family

Crime prevention tips and security suggestions for your home and business

Emotional support and so much more





Lieutenant Alan Marshall

The Special Operations Section was commanded by Lieutenant Marshall following the retirement of Captain Cross in February 2004. Lieutenant Marshall joined the department in May 1994 and was promoted to Lieutenant in October 1997. Lieutenant Marshall has his Bachelors Degree and is a graduate of the FBI National Academy.



## **SPECIAL OPERATIONS SECTION**

### **Neighborhood Enforcement Team**

Officers from the Neighborhood Enforcement Team (NET) focuses on quality of life issues in specific communities and with the help of community residents provides concentrated enforcement activities to alleviate those issues. The team, in conjunction with the Community Services Section, assists the residents in maintaining the quality of life once the team moves to another community. NET officers initiated 28 unit operations, such as prostitution details, buy-busts, reversals, and surveillance-busts. Many of these operations were worked jointly with the department's Vice & Narcotics Unit, Patrol personnel, and Anne Arundel County Police Department's Narcotics Unit detectives. They conducted 611 hours of foot patrols, mostly in public housing. A total of 305 arrests were made, including 139 for CDS violations. The unit also seized \$17,363 and 33 vehicles as a result of narcotics enforcement.

### **Canine Unit**

The Canine Unit provides additional patrol support to the Patrol Platoons as well as conducting building searches and suspect tracks for increased officer safety. The unit conducted 108 narcotic detection scans which led to 67 arrests and the seizure of \$55,872 in U.S. Currency and 32 vehicles. As a result of searches conducted by the K-9 team 12 suspects were arrest and none of the suspects were bitten.

### **Special Events**

The Special Events Coordinator reviewed 86 parade/rally permits during 2004, an increase of 38%. Fifty-four of those events required staffing by members of the agency, an increase of 34%. A total of 936 officers worked 6,258 hours at a cost of \$250,569 up from \$212,442 in 2003.



### **Marine Unit**

The Marine Unit is a part-time unit staffed by members of the Operations Division. The unit provides police patrols during the boating season on the waterways within the City of Annapolis. The Marine Unit provides support to special events such as the Blue Angels, 4th of July Fireworks and Parade of Lights. The unit also provides mutual aid to the Maryland Natural Resources Police.

### **Annapolis Special Emergency Team**

The Annapolis Special Emergency Team (A.S.E.T) is a group of specially trained officers from various units within the agency. The team is used for high risk incidents such as hostage/barricade situations and narcotic search warrants. The team is also supported by paramedics from the Annapolis Fire Department who accompany the team. The team executed 39 search warrants and there were 2 hostage/barricade incidents.

### **Bike Unit**

The Bike Unit is a part-time unit composed of officers from various divisions. The unit provides specialized patrol during Special Events and other times when ease of movement through congested areas is needed.

### **Crossing Guards**

The School Crossing Guards are a dedicated group of individuals who assist young school students safely cross city streets. These part time individuals work in all types of weather to ensure the safety of our children.



### **Honor Guard**

The Honor Guard is one of several part-time units composed of officers from various divisions within the agency. The unit is composed of a lieutenant, a sergeant, a corporal and 8 officers. The unit attends police officer funerals and participates in various parades and ceremonies in the area.





### **Foot Patrol Unit**

The Foot Patrol Unit continues to focus on quality of life issues, conducting 6,772 business and bank checks and responding to 1,828 calls for service. Officers Pyle and Lee attended several large law enforcement conventions, as experts on the use of Segways on the job.

Foot Patrol added the Eastport peninsula to its patrol area, and increased its presence on West St, from Lafayette St to Westgate Circle, due to increased development/ revitalization.

### **Traffic Safety Unit**

The City of Annapolis had 764 reported accidents during 2004, increase of 17%, with one fatal accident. Members of the Traffic Safety Unit handled 191 (25%) of the reported accidents.

Through grants, we were able to fund six different traffic related overtime programs: DUI checkpoints, DUI saturation patrols, pedestrian crosswalk enforcement, "Smooth Operator" (law enforcement against aggressive drivers), speed enforcement, and school bus (passing when flashers activated) enforcement. A total of \$40,496.21 was expended for 1,025.25 combined staffing hours.

After completing the three phases of training, OFCs Mioduszewski and Krauss are now certified crash reconstructionists.



Captain Stanley Malm

The Criminal Investigation Division is commanded by Captain Stanley Malm. Captain Malm joined the Annapolis Police Department in March 1980. He was promoted to Captain in November 1998 and has been commander of the Criminal Investigations Division since his promotion. Captain Malm has a BS from the University of Maryland and a MS from Johns Hopkins University. Captain Malm retired November 1, 2004 after 24 years of service.

## CRIMINAL INVESTIGATIONS DIVISION

- 76% of Part I cases assigned were closed
- 67% of violent crimes cases assigned were closed
- 79% of all cases assigned were closed

### Vice & Narcotics Unit

During 2004 the Vice & Narcotics Unit made 110 arrests. Narcotics Unit investigations resulted in 30 search warrants and the seizure of 20 vehicle and \$34,819.

A suspect was arrested for transporting 646 grams of cocaine and \$3,300 from New York to Annapolis. As a result of this investigation, 13 more suspects were arrested and charged federally for drug trafficking.

The prostitution problem along West Street was greatly reduced as the result of numerous prostitution details targeting them in 2003. The prostitution problem and citizen complaints were minimal in 2004. There were 6 arrests in 2004 vs. 25 in 2003.

Narcotics Seized by Type and Amount (2003 - 2004)			
TYPE	2003	2004	5-yr average
Cocaine (powdered)	469	655	463
Crack	677	222	886
Heroin	3.4	19	n/a
Ecstasy	0	0	n/a
Marijunana	953	765	1126
PCP	0	12 oz.	n/a
Note: All weights in grams unless otherwise noted.			

### **Investigative Support Unit**

The Investigative Support Unit works closely with all Criminal Investigations Division units to assist with financial investigation. There was a noticeable increase in the seizure of vehicles and currency for narcotic violations by our agency in 2004. This unit has also expanded its responsibilities by coordinating with parole and probation, pre-trial release and the State's Attorney's Office to reduce the impact of repeat offenders on the community.

Asset Forfeiture Unit		
	2003	2004
Vehicles Seized	160	244
Vehicles Forfeited	9	14
Buy Backs	130	218
Buy Back Revenue	\$40,911	\$60,678
Currency Seizures	\$64,614	\$97,531
Currency Forfeited	\$38,100	\$65,234
Total Available	\$180,832	\$313,325

Disposition of Vehicles 2004	
Buy Backs	218
Forfeited	24
Auctioned	0
Pending	1
APD Fleet	0
Released	8
Total Cases	251

### **Liquor Inspection Unit**

During the year the unit conducted 365 inspections of the 96 licensed liquor establishments within the City of Annapolis. They conducted 2 covert underage compliance checks. This unit continues to conduct covert compliance operations and provide training to the liquor industry. Compliance for the year was 80%, which is in line with the national average. This unit maintained a 100% conviction rate in front of the liquor board in regard to compliance violations.

### **Forensic Services**

The Forensic Services Unit processed 73 crime scenes and recovered 642 latent fingerprints. The unit did 5684 latent fingerprint comparisons resulting in the identification of 44 suspects. The unit also provided photographic services at 40 City of Annapolis events and fingerprinted 749 civilians for various background checks including child daycare and recreation volunteers. In June of 2003, Crime Lab conducted a school and trained 15 police officers to assist with crime scene processing. This helped reduce the workload of the Crime Lab in 2004 (crime scenes processed by unit: 120 in 2003 vs. 73 in 2004).

### **Major Crimes Unit**

The department hired an experienced homicide investigator as a contract position. This has greatly improved our experience level in regard to homicide investigations. There were three homicides in the city in 2004. Two of the three have been closed with the arrest of a suspect and the recovery of weapons in both cases.

Detective William Johns' detail to the State's Attorney's Office has been very successful. An arrest in a cold case homicide from August, 2002, was a result of this detail. This effort has greatly improved the relations and communication between our agency and the State's Attorney's Office.

Corporal Pete Medley continues his detail to the Secret Service Financial Crimes Task Force. This position and the resources available to him have assisted our agency in numerous investigations.



Captain Gregory Imhof

The Office of the Chief is commanded by Captain Gregory Imhof. Captain Imhof joined the Annapolis Police Department in June 1981 and promoted to captain in April 2003. He has been commander of the Office of the Chief since 1999. Captain Imhof has a BA from the University of Maryland and is a 1999 graduate of the FBI National Academy.



Amy Seipp  
Administrative Assistant

## **OFFICE OF THE CHIEF**

### **Accreditation**

The Annapolis Police Department became fully accredited at the March 2004 Conference of the Commission on Accreditation for Law Enforcement Agencies. This requires that the department meet over 400 standards of performance as judged by a panel of law enforcement professionals from outside the agency. The department completed the 5 day on-site inspection in December 2003.

### **Internal Affairs Section**

During 2004 there were 45 complaints filed with the Internal Affairs Section, up 3 from 42 complaints in 2003. Excluding vehicular accidents there was a 14% decrease in complaints. There was a decrease in excessive force complaints from 5 in 2003 to 3 in 2004, 40% decrease. In 2004 39% of the complaints were filed by citizens the remaining 61% of the cases initiated from personnel within the agency indicating the agency continues to do a good job of policing itself.

### **Inspectorial Services Unit**

The Inspectional Services Unit is responsible for auditing each unit within the police department at least once every three years. These audits are designed to ensure that the units are following policy and to assess the efficiency of the unit. Based on the results of these audits policy changes may result to improve the efficiency of the unit and provide better customer service.

### **Administrative Assistant**

The Chief's Office is also staffed by an administrative assistant. The administrative assistant functions as the executive secretary for the Chief of Police as well as maintaining the personnel files. Mrs. Seipp has been Chief Johnson's secretary since his arrival as Assistant Chief in 1992.



## 2004 Internal Affairs Complaints

Complaint Type	Exonerated	Unfounded	Not Sustained	Closed	Sustained	Open/ Suspended	Total
Excessive Force	0	0	3	0	0	0/0	3
Traffic Accidents	0	0	0	0	27	0/0	27
Misconduct	1	0	0	2	3	0/0	6
Policy Violations	0	0	1	3	4	1/0	9
Admin.	0	0	0	0	0	0/0	0
Grand Total	1	0	4	5	34	1/0	45



From left to right:  
Sgt. Eric Deuschle, Accreditation Unit & Inspectional Services  
Sgt. Phil Herman, Internal Affairs Section  
Cpl. Hubert Bibbs, Internal Affairs Section

## Volunteer Activities

### Fishing Camp

During the summer members of the Annapolis Police Department sponsored two Youth Fishing Camps. Thirty-six at risk children from low income or single parent households learned about fishing, the environment and completed a community service project. The children were able to interact with the officers in a mentoring and informative environment. At the end of the week the children left the program with a shirt, hat, fishing rod, tackle box and a better understanding of the environment and the police officers. The equipment and lunches were purchased with contributions from local businesses and organizations with the staffing provided by off-duty officers.





## Parole Community/Annapolis Police Youth Soccer Camp

The Annapolis Police along with the C-SAFE team held a soccer camp for about 20 children ages 8-12. The camp provided instruction in soccer as well as an opportunity for the children to interact with positive role models. The event was also supported by local community organization, churches and businesses who provided items for the children.



During the summer the Annapolis Police Department along with Chesapeake Region Assessable Boating (CRAB) held a three day sailing camp for at risk youth. The camp was held mostly at Sandy Point State Park. The program ended with the participants sailing from Sandy Point to the City Dock in conjunction with the "National Night Out" activities being held at Susan Campbell Park.

## Special Olympics Law Enforcement Torch Run

On June 3, 2004 our agency organized and participated in the annual Anne Arundel County leg of the Special Olympics Maryland Law Enforcement Torch Run. A total of \$1,045 dollars was raised by our agency. The run began at the west side of the Bay Bridge finishing up at the steps of the State House. Employees who participated from APD included Lt. Doris Harrington, Sgt. Brian Della, OFC's Jennifer Crews-Carey, Pierre Pyle, Duane Daniels, Craig Medley, Christopher Kintop, and Kevin Krauss, Mrs. Suzanne Dammeyer, Aux. Officer Ben Moore and his wife Betty Moore, retired Lt. TJ Harrington, and Mrs. Teresa Marshall.



## *Law Enforcement Code of Ethics*

As a law enforcement officer, my fundamental duty is to serve mankind, to safeguard lives and property, and to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder, and to respect the Constitutional rights of all people to liberty, equality and justice.

I will keep my private life unsullied as an example to all, maintain courageous calm in the face of danger, scorn or ridicule, develop self-restraint, and be constantly mindful for the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity, will kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendship to influence my decision. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such as acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

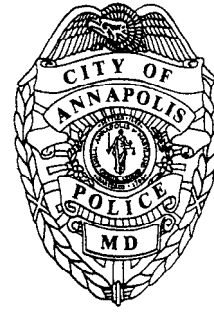
I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.





## *Contacting Your Police Department*



### **POLICE HEADQUARTERS**

199 Taylor Avenue  
Annapolis, Maryland 21401  
(410) 268-9000  
Fax (410) 268-9472

### **CRIMINAL INVESTIGATIONS**

(410) 349-0217  
(410) 349-1986  
(410) 349-1473  
(410) 349-1120  
Baltimore Line (410) 269-4045  
Fax (410)-349-4647

### **VICE and NARCOTICS**

(410) 349-4593

### **INTERNAL AFFAIRS**

(410) 263-7988  
Fax (410)-263-1259

### **STAFF INSPECTIONS/ACCREDITATION**

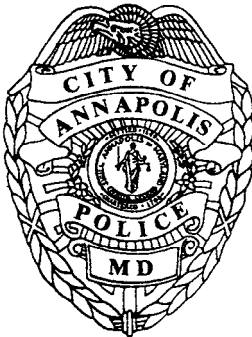
(410) 263-7990

### **WORLD WIDE WEB**

[www.annapolis.gov](http://www.annapolis.gov)  
[police@annapolis.gov](mailto:police@annapolis.gov)

# ANNAPOLIS POLICE DEPARTMENT

*“Commitment to Excellence”*



The ANNAPOLIS POLICE DEPARTMENT is looking for a few good men and women. JOIN our team, challenge yourself and help others! We are looking for men and women who want to excel and lead the way.

The Annapolis Police Department is a full service Police Department which serves the Capital City of Maryland. The City is host to four million visitors a year.



- Starting salary for Police Officer is \$36,098
- Take home car program for officers who are City residents.
- An officer receives sick days, paid vacation days, paid holidays and paid personal days. Overtime and off duty court time are paid at the rate of one and one half of your pay.
- Insurance is available. Health insurance includes Dental, Life, Prescription, Medical and Vision.
- At the time of retirement you receive up to 67 ½ % of your active duty pay. Upon retirement the City will pay 80% of your health insurance costs.
- Officers wishing to further college level education may do so with the City reimbursing your tuition up to \$1000.00 per fiscal year.
- Officers assigned to patrol will work four 10 hour work days per week.

Upon completion of the probationary period the officer may be assigned to or request to be assigned to any of the following units;

- *Operations Division Uniform Patrol*
- *Criminal Investigations Division*
- *Vice and Narcotics*
- *Neighborhood Enforcement Team (N.E.T.)*
- *Traffic Safety Unit*
- *K-9 Patrol, Bicycle Unit, Marine Unit*
- *Annapolis Special Emergency Team (A.S.E.T.)*
- *Education and Training*
- *Recruiting*
- *Crime Prevention*

**COME JOIN OUR TEAM!** Applications are accepted on a continual basis.  
**More information** contact the Recruiting Officer at 410-268-9000 or [www.annapolis.gov](http://www.annapolis.gov).  
The Annapolis Police Department is an Equal Opportunity Employer

## ***Did You Know* .....**

That in 1871 - 1872 there was one Chief of Police and four officers. Some of the arrests they made included; Smoking in the Market, Indecent Language, Disorderly Conduct, Playing Cards on Sunday and discharging Pistols on Sunday Night.

The Mayor's Report for 1894 showed a budget item listing Police salaries at \$4,360 for the entire force. Supplies for the Police Department cost the City \$21.50 and an additional \$.60 was listed for "transportation for tramps".

The 1909 Mayor's report stated budget items from the Police Department as follows:

Salaries.....	\$6,100.00
Uniforms .....	\$459.00
Supplies.....	\$11.57
Repairs to Station House....	\$11.35
Carriage hire for prisoners...	\$470

During the years 1927 to 1929 the Department boasted a Pierce Arrow "Pie Wagon" which was later replaced by a Chevrolet and during the same period it also acquired a motorcycle. The use of the motorcycle was discontinued in 1929 when the officer operating the motorcycle became involved in a collision causing injury to himself and damage to another vehicle. The motorcycle was destroyed.

In 1931 the first Police Commissioner was authorized. During this time period there was one Chief of Police, one Sergeant and 10 officers. Around 1940 the Department eliminated the use of the patrol wagon and acquired cars equipped with 2-way AM radios.

In 1950 additional areas were annexed in to the City and the Department was increased by several additional officers and two additional patrol cars. During this era the "three platoon" system of eight hour tours of duty were instituted and days off, sick leave and vacations were authorized for the force. The rank of Lieutenant was created. Starting salaries for Police Officers were \$3,600.00 per year while the Chief of Police received \$4,700 per year.

In 1971 the compliment of the Department was increased to a Police Commissioner, a Chief of Police, a Deputy Chief, five Captains, four Lieutenants, seven Sergeants, 12 Corporals, 25 Patrolman First Class (PFC's) and 30 Patrolman for a total of 73 officers.